

**Pre-Submittal, Re-Submittal or  
Informational Meeting Request**



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Please fill out this form in its entirety to request a pre-submittal, re-submittal or informational meeting.  
**Meetings are generally scheduled on Thursdays on a first come, first served basis.**  
**Meetings are scheduled for 30 minutes.**

I prefer a meeting:

- Morning (8am to 12pm)
- Afternoon (1pm to 4pm)
- Other

Meeting Format:

- In person
- Virtual (via GoToMeeting)

Meeting Contact Name

Email

Phone

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Project Name

Project Location (parcel or address)

Total Project Acreage

Current Zoning (if known)

**Describe the proposed project including uses, density and any specific questions:**

Please indicate any other departments requested:

- |                               |                    |
|-------------------------------|--------------------|
| Utilities                     | Sanitation         |
| Parks, Recreation and Tourism | Engineering        |
| City Administration           | Building Standards |
| Other                         |                    |

Please list any needed accommodations here: