



## Pay Utility Bills Automatically

Save time and money by paying your utility bills automatically.

You can authorize an automatic payment from your bank account for the amount of your monthly bill.

Simply print this document, complete the information below and submit with a voided check to the Finance Department at the Municipal Center, 100 Georgia Avenue or mail to the City of North Augusta, PO Box 6400, North Augusta, SC, 29861.

### AUTHORIZATION AGREEMENT FOR PRE-ARRANGED PAYMENTS (DEBITS)

I (we) hereby authorize the City of North Augusta to initiate debit entries to my (our) checking or saving account indicated below and the depository named below and to debit the same to such account.

Depository Name \_\_\_\_\_

Please circle one:                      CHECKING ACCOUNT                      SAVING ACCOUNT

The authority is to remain in full force and effect until the City of North Augusta has received written notification from me (or either of us) of its termination in such time and in such manner as to afford a reasonable opportunity to act on it.

Name(s) \_\_\_\_\_ Utility Account No. \_\_\_\_\_

Telephone No. \_\_\_\_\_ Billing Cycle \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

***Attach a voided CHECK OR a BANK VERIFICATION FORM from financial institution***

- The City of North Augusta offers this service free of charge to permanent residents.
- The Electronic Funds Transfer System requires pre-notification on all accounts.
- See message on bill "Paid by Draft". Account will be debited approximately ten days later.
- A service fee of \$15.00 will be charged on drafts returned by the bank. Such return constitutes non-payment and could result in late charges being imposed and disconnection of service.
- The City does not accept any responsibility for disputes between the customer and/or bank.

*For additional information, please call Cathy Hudson, Utility Billing Coordinator, at 803-441-4212*