

# Application Submittal and Review

## Major Site Plan - Final

§5.6.6, North Augusta Development Code  
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### Completeness Review

The approval process for a Final Major Site Plan application begins with a completeness review at initial submittal. Information required at initial submittal is listed on this checklist and in the North Augusta Development Code in §5.6.6. An application is determined to be complete if the application form, required fee(s) and all requested supporting documents listed herein have been submitted to and received by the City. A determination of completeness for a Final Major Site Plan application must be made within ten (10) days of submission. The applicant will be notified when an application is determined complete or if additional information is required. A compliance review by City staff will begin after all required information has been submitted.

### Required for all Final Major Site Plan Applications:

a.	A dated survey of the site referenced to the state plane coordinate system based on the North American Datum of 1983 (NAD 83). (The reference to the state plane coordinate system may not be required in older, established areas of the City).
b.	Three (3) complete sets of engineered plans for initial review. A total of six sets will be needed at the time of final approval.
c.	One (1) set of calculations and all other required information not included in the engineered plan.
d.	Electronic copy (PDF) of plans.
e.	Electronic copy (PDF) of all supporting documents larger than 11 x 17 and/or 10 pages
f.	Final detailed plans for the following: (many of these may be incorporated into Item b)
1.	Detailed Landscape Plan (Article 10, Landscaping).
2.	Detailed traffic improvement plan, if applicable (§14.5).
3.	Detailed parking plan (§12.3)
4.	Exterior Lighting Plan (§7.4)
5.	Signage plan, if applicable (Article 13, Signs).
g.	Stormwater management plan (Article 15, Stormwater Management).
h.	Complete DHEC Construction Permit Application Package, if required (Article 15, Stormwater Management).
i.	Certificate of Zoning Compliance form for commercial uses, if not already processed.

### Compliance Review

After a Final Major Site Plan application has been determined to be complete, project plans are reviewed by City staff. If the final major site plan conforms to the approval of the Planning Commission, the provisions of the North Augusta Development Code and all required conditions or waivers or both, if applicable, the Director shall approve the site plan. Time limits for compliance review vary by application type. The time limit for the compliance review of a Final Major Site Plan application is thirty (30) days. If additional information or revised plan submittals are necessary, the applicant will be notified as soon as possible. An application is determined to be in compliance when it meets all applicable City policies, regulations and provisions of the Development Code.